



## Buffalo Creek Watershed Coordinator

### Position Description

The Buffalo Creek Watershed Coordinator (BCWC) will assist with implementation of the [Buffalo Creek Watershed Conservation Plan 10-Year Update](#) and will serve as the primary point of contact for environmental education activities at Buffalo Creek Nature Park in Sarver, PA. Buffalo Creek is an Audubon-designated Important Bird Area (IBA) and High Quality (HQ) watershed in Butler, Armstrong, and Allegheny Counties.

Position duties include, but are not limited to:

- Assists in watershed project management, including communication and relationship building with project partners, municipalities, and stakeholders, data analysis, budgeting, goal-setting, tracking results, and grant reporting;
- Leads various projects, including water quality monitoring, installation of watershed signage, development of website, invasive pest monitoring and management, and other duties as assigned.
- Organizes and builds the Buffalo Creek Watershed Coalition and associated activities;
- Provides technical assistance and conducts outreach to landowners, municipalities, community partners, and schools;
- Coordinates outreach activities and special events such as watershed festivals, litter pickups, and tree plantings;
- Conducts land management activities on ASWP's properties and on private property;
- Recruits and coordinates volunteers;
- Assists with grant writing and planning in order to grow Audubon Society of Western Pennsylvania's (ASWP) conservation impact in the watershed and IBA;
- Develops and delivers informal and formal environmental educational programs and materials for various audiences and serves as a naturalist for the Buffalo Creek Nature Park; and
- Other duties as assigned.

### Skills and Competencies

- Educational experience related to the needs of the position,
- 3-5 years of experience in environmental sciences, water resources, environmental planning, or a related natural resource management field,
- Ability to effectively coordinate and manage multi-organizational projects,
- Excellent writing, presentation, communication, and collaboration skills,
- Working knowledge of watershed issues, non-point source pollution remediation strategies, and watershed management,
- Ability to work independently, establish work priorities, and manage time effectively while maintaining flexibility,
- Experience with ArcGIS,
- Dedication to the mission of ASWP,

- Ability to lift 50 pounds and to work independently under physically demanding conditions, including rough terrain and a variety of weather conditions,
- Ability to secure criminal and child abuse clearances (fees reimbursed by ASWP), and
- Valid driver's license and reliable transportation.

### **Compensation**

Salary range is \$40,000 to \$45,000. This is a full-time, exempt position that requires some weekends and evenings. ASWP is dedicated to providing a competitive salary, excellent benefits, and a flexible work environment where we connect to nature every day. We are committed to creating a diverse workplace and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender identity/expression, sexual orientation, national origin, age, disability, veteran status, or belief.

### **How to Apply**

Submit resume and cover letter, via e-mail to: Sarah Koenig, Conservation Director, at [skoenig@aswp.org](mailto:skoenig@aswp.org). Applications will be accepted on a rolling basis until the position is filled; priority consideration will be given to applications received by **August 19**.

### **About Audubon Society of Western Pennsylvania**

ASWP is an environmental education and conservation engagement organization founded in 1916 and based in Pittsburgh (Fox Chapel). The mission of Audubon Society of Western Pennsylvania is to *connect the people of southwestern Pennsylvania to birds and nature through our programs, projects, and places*. ASWP is a fiscally and legally independent chapter of National Audubon Society and serves a seven-county region consisting of Allegheny, Armstrong, Beaver, Butler, Fayette, Washington, and Westmorland counties. ASWP maintains four public facilities – Beechwood Farms Nature Reserve in Fox Chapel, Allegheny County; Succop Nature Park in Butler, Butler County; as well as Todd Nature Reserve and Buffalo Creek Nature Park in Sarver, Butler County. With an annual operating budget of approximately \$1.8 M and 18 employees, ASWP conducts both formal and informal programs in schools, local parks, and at its four locations, advocates on behalf of birds and nature, and conducts conservation programs throughout western Pennsylvania.

### **About The Buffalo Creek Watershed and IBA**

Buffalo Creek, a 34.4-mile tributary of the Allegheny River, drains 171 square miles of eastern Butler, western Armstrong, and a very small portion of northern Allegheny Counties in western Pennsylvania. An Audubon-designated IBA and HQ watershed, Buffalo Creek is an area of high biological diversity and is home to many species of conservation concern. ASWP has over 75 years of conservation history in Buffalo Creek. With the opening of the Buffalo Creek Nature Park in June 2021 and the launch of the Buffalo Creek Watershed Coalition in 2020, ASWP is excited continue to expand our conservation and education impact in this unique region. Since the Buffalo Creek Watershed Plan 10-Year Update was completed in 2019, ASWP has secured over \$2M for conservation, monitoring, and environmental education in Buffalo Creek.