



Commonwealth of Pennsylvania  
**DCNR Ranger (Seasonal)- Susquehannock Forest District**

<b>SALARY</b>	\$21.98 - \$34.60 Hourly	<b>LOCATION</b>	Potter County, PA
<b>JOB TYPE</b>	Civil Service Seasonal Full-Time	<b>JOB NUMBER</b>	CS-2024-80740-74750
<b>DEPARTMENT</b>	Department of Conservation & Natural Resources	<b>DIVISION</b>	CN Fors Dstr #15
<b>OPENING DATE</b>	04/04/2024	<b>CLOSING DATE</b>	4/18/2024 11:59 PM Eastern
<b>JOB CODE</b>	74750	<b>POSITION NUMBER</b>	00102864
<b>UNION</b>	PSRA	<b>BARGAINING UNIT</b>	R4
<b>PAY GROUP</b>	RG29	<b>BUREAU / DIVISION CODE</b>	00388115
<b>BUREAU / DIVISION</b>	CN Fors Dstr #15	<b>WORKSITE ADDRESS</b>	3150 E. Second St.
<b>CITY</b>	Coudersport, Pennsylvania	<b>ZIP CODE</b>	16915
<b>CONTACT NAME</b>	OA, CE Section Intake Division	<b>CONTACT EMAIL</b>	Ra-OACEINTAKESEC@pa.gov

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## THE POSITION

Do you enjoy the outdoors, interacting with the public and making a positive difference in the lives of others? Then join the Department of Conservation and Natural Resources' Susquehannock Forest District and provide public contact work and enforcement of State Forest rules and regulations. Experience the satisfaction of public service while enjoying professional career growth!



## DESCRIPTION OF WORK

As a DCNR Ranger, you will provide public contact, protection, information, education, and safety to the state forest visitor by seeking compliance with and enforcing all laws, state forest rules and regulations, and polices that apply to the state forest lands; and protects the natural resources, property and facilities owned by the Commonwealth and located on state forest lands.

You will patrol state forest lands; investigate complaints, accidents, and suspected crimes and take appropriate action; file charges with the district judge and prosecute cases for the Commonwealth; prepare incident reports, investigative reports and daily logs; take appropriate action as necessary to protect life and property; and assist PSP, PFBC, PGC and other agencies on investigations.

Interested in learning more? Additional details regarding this position can be found in the [position description](#).

#### **Work Schedule and Additional Information:**

- Seasonal Full-time employment without benefits. The season runs from March through November.
- 40 hours per week at a 7 days/week operation. Shift hours and days vary due to operational need.
- Weekends, holidays and all shifts as needed.
- **Salary:** In some cases, the starting salary may be non-negotiable.
- You will receive further communication regarding this position via email. Check your email, including spam/junk folders, for these notices.

## **REQUIRED EXPERIENCE, TRAINING & ELIGIBILITY**

### **QUALIFICATIONS**

#### **Minimum Experience and Training Requirements:**

- One year of experience as a forest or park ranger at a park or recreational facility which includes the authority to exercise the powers of arrest; **or**
- Successful completion of the DCNR Ranger Trainee (commonwealth title) program; **or**
- Completion of a department approved law enforcement training program and 15 college credits in natural or environmental sciences, natural resource management, park management, parks or outdoor recreation, forestry, environmental education, ecology, wildlife management, or in a closely related field.

#### **Special Requirements:**

- Must be at least 21 years of age at time of employment.
- All positions require possession of an active motor vehicle license.
- All employees must obtain commission as a State Park or State Forest Officer and maintain this commission for the duration of employment in this job.
- All employees must obtain valid certification in standard first aid and adult, child, and infant CPR approved by the American Red Cross, American Heart Association, or equivalent during the probationary period.
- All employees must pass psychological testing (Minnesota Multiphasic Personality Inventory (MMPI). Failure to pass this test is a basis for removal from the position.
- All employees must pass Pennsylvania State Police and FBI Criminal Background Checks. A record of conviction of a criminal offense for which more than one year in prison can be imposed as punishment is a basis for removal from the position.

#### **Other Requirements:**

- [PA residency requirement](#) is currently **waived** for this title.
- You must be able to perform essential job functions.

#### **Legal Requirements:**

- You must pass a background investigation.
- All employees must pass Pennsylvania State Police and FBI Criminal Background Checks. A record of conviction of a criminal offense for which more than one year in prison can be imposed as punishment is a basis for removal from the position.
- This position falls under the provisions of the Child Protective Services Law.

- Under the Law, a conditional offer of employment will require submission and approval of satisfactory criminal history reports including, but not limited to, PA State Police clearance, PA Child Abuse history clearance, and FBI Fingerprint clearance.

### How to Apply:

- Resumes, cover letters, and similar documents will **not** be reviewed, and the information contained therein will not be considered for the purposes of determining your eligibility for the position. Information to support your eligibility for the position must be provided on the application (i.e., relevant, detailed experience/education).
- If you are claiming education in your answers to the supplemental application questions, you must attach a copy of your college transcripts for your claim to be accepted toward meeting the minimum requirements. Unofficial transcripts are acceptable.
- Your application must be submitted by the posting closing date. Late applications and other required materials will not be accepted.
- **Failure to comply with the above application requirements will eliminate you from consideration for this position.**

### Veterans:

- Pennsylvania law (51 Pa. C.S. §7103) provides employment preference for qualified veterans for appointment to many state and local government jobs. To learn more about employment preferences for veterans, go to [www.employment.pa.gov/Additional%20Info/Pages/default.aspx](http://www.employment.pa.gov/Additional%20Info/Pages/default.aspx) and click the Veterans' Preference tab or contact us at [ra-cs-vetpreference@pa.gov](mailto:ra-cs-vetpreference@pa.gov).

### Telecommunications Relay Service (TRS):

- 711 (hearing and speech disabilities or other individuals).

If you are contacted for an interview and need accommodations due to a disability, please discuss your request for accommodations with the interviewer in advance of your interview date.

The Commonwealth is an equal employment opportunity employer and is committed to a diverse workforce. The Commonwealth values inclusion as we seek to recruit, develop, and retain the most qualified people to serve the citizens of Pennsylvania. The Commonwealth does not discriminate on the basis of race, color, religious creed, ancestry, union membership, age, gender, sexual orientation, gender identity or expression, national origin, AIDS or HIV status, disability, or any other categories protected by applicable federal or state law. All diverse candidates are encouraged to apply.

## EXAMINATION INFORMATION

- Completing the application, including all supplemental questions, serves as your exam for this position. No additional exam is required at a test center (also referred to as a written exam).
- Your score is based on the detailed information you provide on your application and in response to the supplemental questions.
- Your score is valid for this specific posting only.
- You must provide complete and accurate information or:
  - your score may be lower than deserved.
  - you may be disqualified.
- You may only apply/test **once** for this posting.
- Your results will be provided via email.

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### Agency

Commonwealth of Pennsylvania

### Address

613 North Street

Harrisburg, Pennsylvania, 17120