



## **GROUNDS ASSISTANT (part-time)**

**Team:** Operations

**Reports to:** Facilities Manager

**Status:** Part-time (10-15 hours/week)

**Salary:** \$16/hour

### **Position Summary**

The primary responsibility of the Grounds Assistant is to support the Facility Manager with general landscaping duties such as cleanup, blowing, weeding, pruning, mulching, planting, watering, powerwashing, maintaining landscape lighting, etc. at the Aldie Mansion. No mowing/ No snow removal.

The Grounds Assistant will also help with inside projects as well during periods of inclement weather or during winter months. These projects generally consist of cleaning, painting, maintaining equipment, fixing items in the office and mansion.

### **Qualifications & Essential Skills**

- Experience in outdoor work a plus
- Ability to work outdoors in various conditions
- Ability to lift 50 pounds
- Self-motivated, willing to accept a challenge, and work at a fast pace

### **Additional Requirements**

- Successful candidate will be required to pass Pennsylvania child abuse clearances

### **Culture and Benefits:**

Heritage Conservancy is committed to the overall well-being of its employees offering a variety of benefits including:

- Flexible scheduling options in accordance with job requirements
- A fun and collaborative work environment and so much more!

### **To apply:**

Complete the following Google Form: [Grounds Assistant Application](#)

**ABOUT HERITAGE CONSERVANCY:** Heritage Conservancy is a nonprofit organization that works in partnership with communities, landowners, businesses, governments, and other mission-focused organizations to ensure that the natural and cultural landscapes that make our region special endure and flourish. Founded in 1958 and based in Doylestown, PA, Heritage

Conservancy has worked to protect more than 16,000 acres of open space, farmland, wildlife habitat, and important watershed areas throughout Bucks and in surrounding counties. We own and manage more than 50 properties, hold conservation easements on more than 250 properties, and actively pursue habitat restoration initiatives across the region. Heritage Conservancy also holds historic preservation easements and maintains a Register of Historic Places with over 700 entries. In our work to connect people with the environment and history of our region, to educate, and to inspire advocacy for land and watershed protection, we interact with thousands of community members every year, including more than 2500 students. Heritage Conservancy is nationally accredited by the Land Trust Accreditation Commission. To learn more, visit [www.heritageconservancy.org](http://www.heritageconservancy.org).